

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
September 28, 2020**

CALL TO ORDER

Board of Trustees Chair Debborah L. Wallace called the regular meeting of the Beaver Creek Township Board of Trustees to order at 5:00 p.m., followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Debborah L. Wallace, Trustee and Vice Chair of the Board Tom Kretz, Trustee Jessica Dean, Fiscal Officer Ryan A. Rushing, Township Administrator Alex Zaharieff, Fire Chief David VandenBos, Chief Nathan Heister, Associate Economic & Zoning Administrator Max McConnell, Road Superintendent Tim Parks, Fire Marshall Randy Grogan, Human Resources Director Trish Gustafson, Sergeant Chris Moore and Legal Advisor Dawn Frick.

APPROVAL OF THE AGENDA

Trustee Wallace asked if there were any changes and/or modifications to the agenda. Township Administrator Zaharieff added a resolution regarding October as Domestic Violence month.

20200928-A: Trustee Kretz made a **MOTION** to approve the agenda, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20200928-B: Trustee Dean made a **MOTION** Accept the General Ledger Report, in the amount of \$377,739.97, for the 09-23-20 payroll, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20200928-C: Trustee Kretz made a **MOTION** to approve Payment Listings Report, in the amount of \$433,952.40, for warrants through 09-23-20, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20200928-D: Trustee Dean made a **MOTION** to adopt the September 14, 2020 Regular Trustee Meeting Minutes, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Wallace stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to the next agenda item.

PRESCHEDULED SPEAKERS

Jerry Graver spoke to the Trustees regarding the BSA Haunted Classic tournament this fall and requested that tent fees for the event be reduced.

20200928-E: Trustee Kretz made a **MOTION** to waive regular tent permit fees for the Haunted Soccer Tournament sponsored by the Beavercreek Soccer Association for 2020, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

The State of Greene County Public Health was presented by Jeffrey Webb. A 5-year renewal levy will be on the ballot this year to pay for programs at the Health District. He spoke about the programs provided.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

20200928-F : To Recognize October As National Domestic Violence Awareness Month

Trustee Dean moved the adoption of the following **PROCLAMATION**:

WHEREAS, Beavercreek Township, in recognition of the important work done by survivors, domestic violence programs and victim service providers, we urge all citizens to actively participate in the scheduled activities and programs sponsored by Beavercreek Township and other community organizations to work toward the elimination of intimate partner violence; and

WHEREAS, in just one day, across the U.S. and its territories, nearly 75,000 victims of domestic violence sought services from domestic violence programs and shelters. That same day, more than 9,000 requests for services, including emergency shelter, housing, transportation, childcare and legal representation, could not be provided because programs lacked the resources to meet victims' needs; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting individuals and society as a whole, here in this community, throughout the United States and the world; and

WHEREAS, racism, homophobia, transphobia, ageism and discrimination based on physical ability, nationality or other factors help to perpetuate domestic violence and make finding safety even more difficult for some victims; and

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WHEREAS, the need for safe house continues to be rated as survivors' most urgent need; and

WHEREAS, Beaver Creek Township joins with others across Ohio and the nation in supporting victims of domestic violence, as well as local programs, state coalitions, national organizations, and other agencies nationwide who are committed to increasing public awareness of domestic violence and sending a clear message to abusers that domestic violence is not tolerated in Beaver Creek Township; and

WHEREAS, domestic violence impacts millions of people each year, but it can be prevented. Preventing domestic violence requires the collective voice and power of individuals, families, institutions, and systems- each whose "#1 Thing" adds a valuable and powerful component to transforming our communities.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Beaver Creek Township, Greene County, Ohio, do hereby proclaim October 2020, as Domestic Violence Awareness Month in Beaver Creek Township and call on all citizens to recognize this important event.

IN WITNESS THEREOF, we have here unto set our hand and caused the SEAL of Beaver Creek Township to be affixed this 28th day of September in the year 2020.

Trustee Kretz seconded the motion to adopt the Proclamation. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly report.

HUMAN RESOURCES

Administrator Zaharieff introduced four policy changes.

20200928-G: Trustee Kretz made a **MOTION** to approve the Harassment, Discrimination and Bullying Policy Section II Number 3 as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20200928-H: Trustee Dean made a **MOTION** to approve the Discipline Policy Section III Number 2 as presented, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20200928-I: Trustee Kretz made a **MOTION** to approve the Employee Timekeeping Policy Section III Number 1 as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20200928-J: Trustee Dean made a **MOTION** to approve the Overtime/Compensatory Time Policy Section III Number 4 as presented, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

COMMUNITY DEVELOPMENT AND RISK

Administrator Zaharieff presented the bi-weekly report.

Fire Marshall Randy Grogean said that they are waiting on legal comments regarding Regional Planning Commission procedures.

Township Administrator Zaharieff said that there will a public hearing for 3 cases at the next meeting.

Trustee Kretz requested that the information regarding those hearings be delivered early this time.

Trustee Kretz asked if there was a recent conversation regarding fourth quarter with residential contractors.

Associate Economic & Zoning Administrator Max McConnell said that there has not be a recent conversation and gave an update on specific areas. He has not heard that new development in 2020 will catch up to previous years.

Trustee Kretz asked when we will get an update on residential numbers.

Township Administrator Zaharieff said that we will get that information from the auditor's office.

Trustee Wallace asked about residential pools and fences.

Associate Economic & Zoning Administrator McConnell gave an update on fencing, temporary solutions, and enforcement.

Trustee Kretz asked about buildings that have been closed due to COVID-19 needing their fire prevention systems rechecked.

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Fire Marshall Grogan responded that they have been tracking those and that maintenance is required whether the space is open or not. They will continue to monitor them.

INFORMATION TECHNOLOGY

Administrator Zaharieff presented the bi-weekly activity report.

ROAD DEPARTMENT

Trustee Kretz asked if the price for renovating the bathroom in Station 63 included raising the floor.

Road Superintendent Tim Parks said that is was included.

Trustee Dean asked if the grinder pump was easily accessible.

Road Superintendent Parks replied that it is.

20200928-K: Trustee Kretz made a **MOTION** to approve a purchase request (10828) to R.W. Louderback and Sons Plumbing for the upgrades to Station 63 Lt. bathroom in the amount of \$6,600; and to authorize the Township Administrator to sign for the Board, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20200928-L: Trustee Dean made a **MOTION** to approve a purchase request (10830) to Cargill Incorporated for Road salt for the 2020/2021 season in an amount of \$23,500; and to authorize the Township Administrator to sign for the Board, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

FIRE DEPARTMENT

Trustee Kretz asked which inspections this included.

Chief Nathan Hiester responded that it includes all recommended inspections.

20200928-M: Trustee Dean made a **MOTION** to approve a purchase request #11045 to PSI Intertek for Special Inspection and Testing Services in the amount not to exceed \$25,000.00 and, subject to legal review and approval; and to authorize the Township Administrator to sign for the Board, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

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Administrator Zaharieff presented the COVID-19 report and bi-weekly activity report.

LEGAL ADVISOR

Nothing to bring to the board's attention at this time.

FISCAL OFFICER

Fiscal Officer Ryan Rushing said that the Fed has decided to keep the rate at zero percent through 2023. This will affect the Township portfolio negatively. He will always keep funds invested in something that will bring a positive return and is allowable by the Ohio Revised Code. The two new employees are doing well and have been through several trainings.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) has a meeting this week.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee has a meeting planned regarding the connection between Valley and Indian Ripple but no applications will be submitted this year.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) had a meeting and most discussion was about Beaver Creek Township.

Trustee Dean reported that the Health Department District Advisory Council has a meeting Thursday.

Administrator Zaharieff reported that the School Superintendent, City Manager, and Township Representative committee has a meeting coming up and it will be focused on taxes and levies. There has been talk of building a new high school.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had no report.

Trustee Wallace reported that Greene County Township Association will meet in two weeks.

Trustee Kretz reported that the Investment Oversight Committee has no report.

EXECUTIVE SESSION

20200928-N: Trustee Kretz made a **MOTION** to enter Executive Session, pursuant to Ohio Revised Code section 121.22(G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

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20200928-O: Trustee Dean made a **MOTION** to come out of Executive Session, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20200928-P: Trustee Kretz made a **MOTION** to approve the agreement with PFIC, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20200928-Q: Trustee Dean made a **MOTION** to adjourn the meeting, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:



Deborah L. Wallace, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

10/12/2020
Date