

Beavercreek Township Road/Maintenance Department Annual Report

2015



Department Overview

The work of the Road/Maintenance Department is unique in that we are involved in some way with the assets of every Township department. The department provides road repair and maintenance for 41.45 centerline miles, storm water management, fleet and facility maintenance for the entire unincorporated area, along with the operations of Beaver Cemetery and eight park or open space properties within the Township. In this report, we have documented many exciting projects and services provided to our citizens over the past

fiscal year. Our staff is committed to providing quality and valued services for the citizens in the unincorporated area.

Administrative Projects

- Prepared annual report for Miami Valley Regional Planning
- Prepared roadway list for annual repaving and striping thru the Greene County collective bid
- Completed annual County roadway report
- Prepared 2015/2016 estimates of salt needs for co-operative bid
- Prepared annual report for MS4 reporting requirements for EPA permit
- Prepared salt information for class action suit for Ohio Attorney Generals office
- Coordinated building renovations and move of Trustees meeting room and Fiscal office
- Worked with City of Beavercreek on new Park agreement
- Worked with City of Beavercreek and Township personal on implementing new fuel agreement
- Researched new uniform policy to comply with State Auditor recommendation and implemented
- Interviewed and hired two replacement Service Worker One employees
- Interviewed and hired two summer seasonal employees and two par-time on call employees for snow removal
- Prepared maintenance agreement renewal for Wetlands Association
- Prepared new maintenance agreements for Park Board and Historical Society for new spaces at 1981 Dayton-Xenia
- Prepared 2016 Budget for department
- Implemented inter-departmental billing for all maintenance staff and trained employees on new time keeping software
- Researched drainage complaint in the Conservancy and met with HOA executive board
- Review plans for Wood Ridge Sections 1 & 2, Spring Meadows Section 5, Bexely Hills 3B, Spring Ridge 3B, River Reserve Section 1, and Nathaniel's Grove Section 1
- Inspected subdivision projects in Bexely Hills 3A, Liberty Hills 2, Claiborne Greens section 2a, Wood Ridge Sections 1&2, Spring Ridge Section 3A
- Final acceptance of roadways in Liberty Hill 2

Training

- Completed 250 hours of refresher training for staff in winter operations, ethics training, various LTAP classes, new policy and procedure manual and training at Ohio Fire Academy for emergency vehicle maintenance

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Road Projects

- Cleared and re-aligned ditch between Beaver Valley and Hunters Point to relieve flooding issue
- Curb and catch basin repairs in Stonehill Village, Enterprise drive and Shepard road.
- Ditch work on Linebaugh and Valley roads
- Inspected all signs for retro-reflectivity
- Moved Park Board and Fiscal offices
- Factory Road redesigned box culvert inlet and outlet to help with flooding issue
- Full depth repair and drain tile installation on Windsor and Sulky Trail
- Removed log jams on Little Beaver creek
- Repaired guardrail on Valley road 4 times due to vehicle crashes
- Completed five mowing cycles of Township right of ways
- Completed four sweeping cycles of all developments
- Various asphalt repairs through out Township – 1000 tons of asphalt
- Cleaned and inspected all catch basins and culverts throughout Township
- Applied and received MORE grant for OTARMA for safety signs
- Applied and received County motor vehicle licenses grant for part of Factory road project
- Snow and Ice control for the unincorporated area
 - 286 Tons of salt
 - 4335 gallons of liquid deicer
 - 673 man hours
- Re-stripped 8.44 miles of center lines and edge lines
- Annual road resurfacing 2.952 miles
 - 3500' N. Turfland
 - 1880' S. Turfland
 - 591' Highland
 - 365' Dragonwyck
 - 430' Fair Hill
 - 1526' Scottgate
 - 618' Shorthiil
 - 422' E Slater
 - 375' W Slater
 - 1135' Stormy
 - 2043' Tamara
 - 2703' Kingsway

Beaver Cemetery

- 24 Burials
- Poured 16 head stone footers
- Prepared Cemetery for Memorial day
- Regular grounds maintenance
- Removed boxwood bushes and planted Cherry trees

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Park Maintenance

- Installed new bridge between Phillips and Rotary
- Installed gravel path in Phillips to new bridge
- Mowed open space in Hunters Point
- Removed several beavers and dams from Koogler property
- Major clean up of 2028 Dayton-Xenia road property
- Pre-demolition asbestos inspection completed for 2028 Dayton-Xenia
- Regular grounds maintenance

Facility Grounds Maintenance

- Regular grounds maintenance
- Re- landscape Station 64
- Repaired catch basin at Station 61

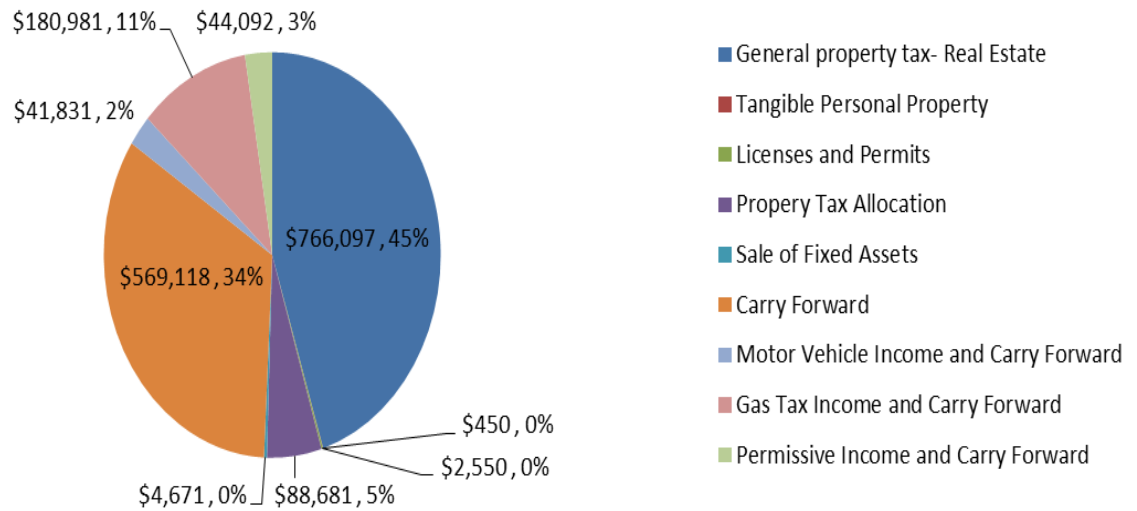
Library

- Trimmed and removed dead trees
- Regular ground maintenance
- Planted Cherry trees

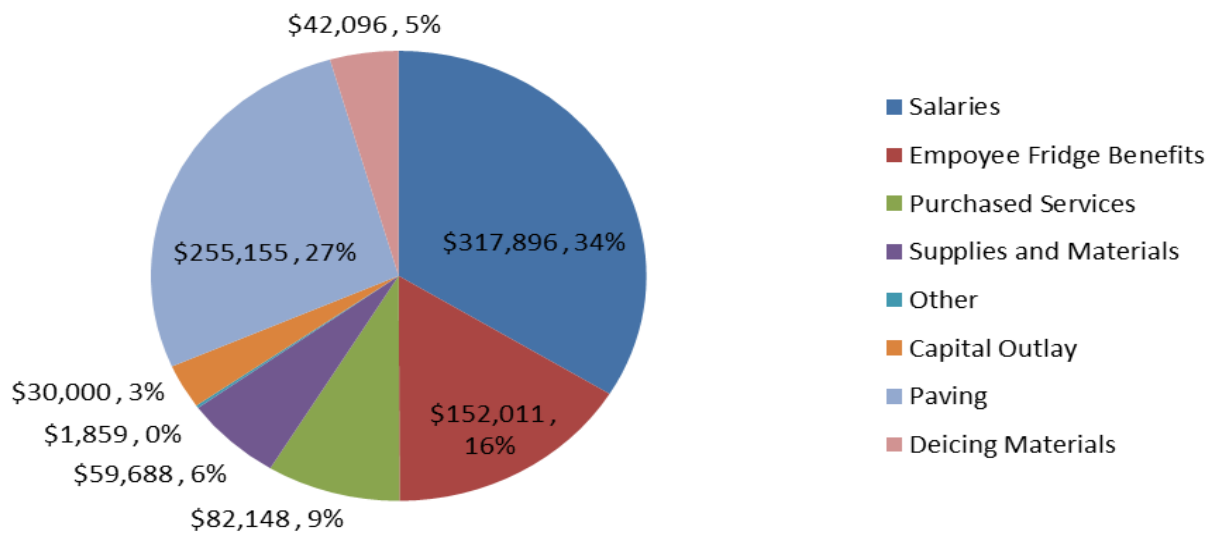
Fleet and Facility Projects

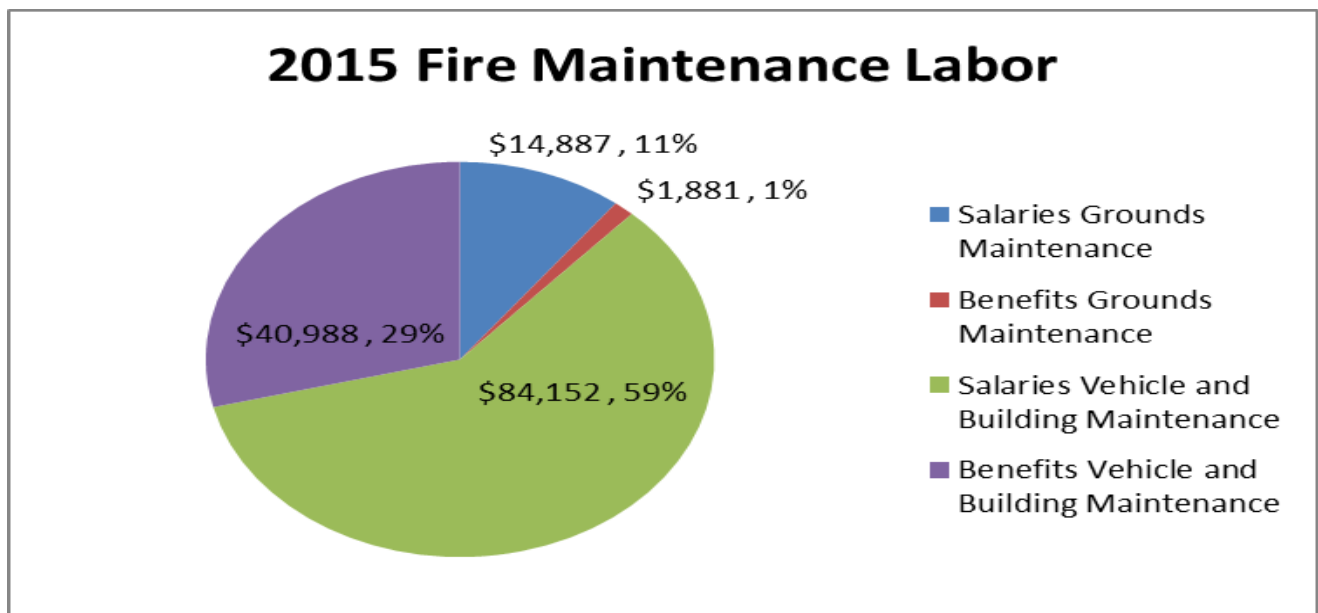
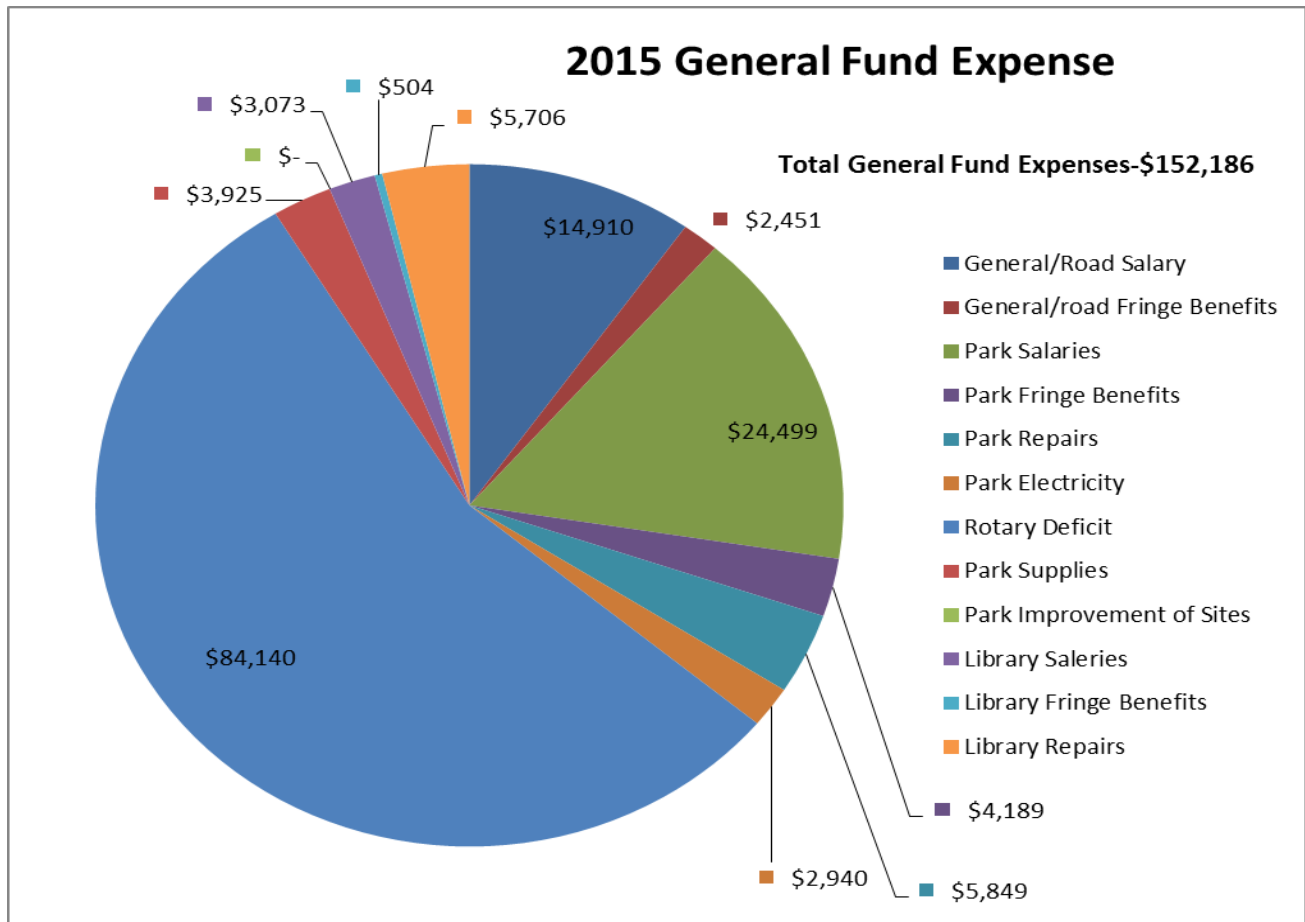
- Coordinated HVAC preventive maintenance
- Coordinated vehicle charging station installation at Fire Administration
- Coordinated warranty and numerous repairs for Ladder 61
- Inspected new Shift Commanders vehicle-Capitol project
- Inspected new medic- Capitol project
- Researched and purchased used bucket truck for Road Department - Capitol project
- Completed first phase of energy audit for Station 62,63 and Fire Administration began implementation of recommendations
- Began energy audits for Stations 61,64 and Maintenance Garage
- Coordinated yearly ladder testing
- Began working on budget estimates for LED lighting upgrade from energy audit
- Coordinating Library roof replacement-Capital project
- Coordinated relocation of electric at 2028 Dayton-Xenia road for well
- Managed 800 help desk ticket submissions

2015 Road and Bridge Total Income

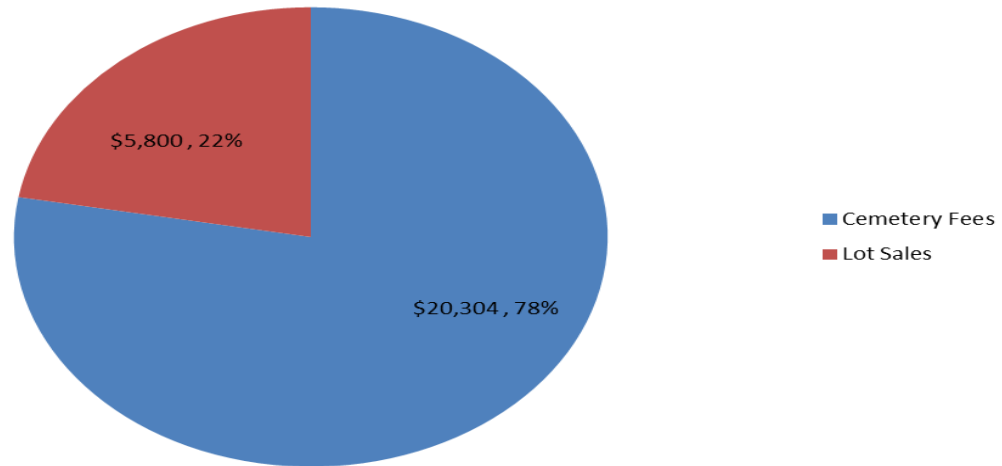


2015 Road and Bridge Total Expenses





2015 Cemetery Income



2015 Cemetery Expenses

