

Regular Beaver Creek Trustee's Meeting**Monday, August 29,****2016**

Ms. Graff called the Regular Trustee Meeting to order at 1:00 P.M. Those present were: Trustees Carol Graff, Tom Kretz, Jeff Roberts; and Fiscal Officer Christy Ahrens. Legal Advisor Dawn Frick was also present. Staff present: Township Administrator/Public Safety Director Alex Zaharieff, Road Superintendent Tim Parks, Fire Chief David VandenBos, IT Manager Jeff Terry, and Zoning Administrator/Inspector Ed Amhrein.

2016-354 Mr. Kretz made a motion to approve the Agenda for August 29, 2016, with the following addition: add Moratorium on Marijuana Resolution under Administrator. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-355 Mr. Roberts made a motion to approve the August 31, 2016 Payroll in the amount of \$267,427.02. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

2016-356 Mr. Kretz made a motion to approve the Bills in the amount of \$140,672.06. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

RESIDENTS/GUESTS DESIRING TO SPEAK: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADMINISTRATOR:

Controlled Bow Hunting:

Township Administrator/Public Safety Director Alex Zaharieff presented the new Controlled Bow Hunting Resolution and stated that no changes were made to the document, except to put in the correct dates which are from September 24, 2016 through February 5, 2017. Ms. Graff suggested that if all we are doing is changing the dates each year, why don't we make the resolution state, "as according to dates determined by ODNR". Mr. Zaharieff stated that sometimes there are other issues that need to be addressed. General discussion occurred.

2016-357 Mr. Kretz made a motion to approve Beaver Creek Township's Controlled Bow Hunting Program, Rules and Regulations 2016-2017, as presented, only changing the dates. Mr. Roberts seconded. Discussion occurred regarding Mr. Kretz's asking if picking eight (8) names for the whole season could be split so that more people have a chance. While eight names were drawn last year, only three were active. Discussion occurred regarding picking one or two alternates in case something happens, and someone tags out early etc. Mr. Zaharieff stated there would be no need to change the Resolution presented, the Trustees could just decide to pick alternates. Discussion also occurred regarding the time it takes for a hunter to set up their area. The Trustees liked the idea of selecting alternates. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes. Names for the program will be drawn at the next Regular Trustee Meeting.

Greene County Sheriff's Office:

Body Cameras:

Township Administrator/Public Safety Director Alex Zaharieff presented the purchase request for the body cameras. Questions were asked, answered and general discussion occurred regarding: where the information is stored, which is offsite through the Sheriff's Office; and how to handle public record requests for the information, which also will go through the Sheriff's Office. Mr. Zaharieff stated there is money in the budget for these expenses.

Regular Beavercreek Trustee's Meeting**Monday, August 29,****2016**

2016-358 Mr. Roberts made a motion to approve purchase request (00373) to Greene County Sheriff's Office for four (4) body cameras, in an amount of \$7,132.14; and authorize the Township Administrator to sign for the Board. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Bi-Weekly Report:

Mr. Zaharieff updated the Trustees on the shots fired call that he emailed the Trustees about. The shots were investigated and the target practice was legal.

Moratorium on Marijuana Resolution:

Township Administrator/Public Safety Director Alex Zaharieff presented the Resolution to the Trustees stating that this would place a six month moratorium on this topic until the Zoning Administrator can put together a plan to handle this topic and situation.

2016-359 Mr. Kretz made a motion to approve **Resolution 2016-359**, a Resolution Imposing a Moratorium of Six (6) Months on the Issuance and Processing of any Permits allowing Cultivators, Processors, and Retail Dispensaries within the Township. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

HUMAN RESOURCES: No report.

Mr. Kretz asked if there was a finish line with working with Xenia Township. Mr. Zaharieff said yes the only thing left is the update of the personnel manual. Mr. Kretz asked for a summary of what was charged, paid, and still needs to be billed.

ZONING:Bi-Weekly Report:

Mr. Amhrein answered all questions concerning his bi-weekly report regarding permits – Ms. Graff was interested in the number of permits the City has issued to date due to an article she read in the paper. Mr. Amhrein stated that his spreadsheets are up to date as far as the number of permits issued. There have been seventy-five (75) park permits issued to date this year.

Discussion occurred regarding Nathaniel's Grove and River Reserve and that we probably won't see house permits until 2017. The developments could have a model home in each, if requested.

Discussion occurred regarding Bexley Hills and that there is no resolution yet on the emergency access issue. Staff is working with a resident in the development about a water easement.

Discussion also occurred regarding revenue coming in versus projected revenue and the fact that we are receiving more revenue than was anticipated because both residential and commercial building is increasing.

Finally, discussion occurred regarding better educating our citizens about our policies and procedures for Zoning, through the In Touch, and Mr. Kretz suggested, by reaching out to local realtors to provide them information to pass along to new residents of our community.

INFORMATION TECHNOLOGY:Bi-Weekly Report:

Mr. Terry gave a brief update on the new voicemail stating the server is on site and being re-configured and he is anticipating it being put in by the end of the week.

ROAD:Seasonal Employees:

Township Administrator/Public Safety Director Alex Zaharieff presented the topic of Seasonal Employees for the Road Department. The Trustees thanked Mr. Parks for providing all the information they required.

2016-360 Mr. Roberts made a motion to extend the Seasonal Part-Time employees: Clayton Kadel and Joseph Salyer's hours through October 31, 2016. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Bi-Weekly Report:

The Trustees asked if all the rain caused any issues this weekend; it did not.

Regular Beavercreek Trustee’s Meeting

Monday, August 29,

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Mr. Parks stated that they are starting to strip the library roof today and that they will stay on the project now until it is completed. General discussion occurred regarding: the condensation in Station 61 and the Trustee Meeting room and that they are currently working on solutions to the problem; and the stolen grates that have been replaced in Narrow’s Trace.

FIRE:

Bi-Weekly Report:

Township Administrator/Public Safety Director Alex Zaharieff gave an update on the overpayment that Fire Chief VandenBos brought up at the last Trustee meeting, and stated that there was no mistake made by the Fiscal Office or by any Fiscal Office staff. It was an employee error and that staff sat down with the employee to teach and discuss the issue. Chief VandenBos discussed the Youth Works program and stated that 274 out of 306 fire hydrants that were tested, we inputted into Fire House. At the next meeting he will have the time and money spent and saved by using the program. The Trustees would like to sign a letter to the Supervisor and/or Legislator involved in the Montgomery County Grant stating how much they appreciated the work the kids performed.

TRUSTEE:

Mr. Roberts had nothing. Mr. Kretz made a public appeal to Ms. Ahrens to drop her Mandamus Request and Ms. Graff asked when they would be getting more Minutes. Fiscal Officer Christy Ahrens stated that while busy, the Minutes are not being neglected and will probably be sent out all at one time. Mr. Kretz brought up looking into dictation software and asked the Township Administrator to look into it.

FISCAL OFFICER:

Kitty Crockett Agreement:

Fiscal Officer Christy Ahrens stated that she had requested the Trustees approve an extension of Kitty Crockett’s Agreement with the Township at the last meeting and stated that there is money in her budget for the request; however, that the request is for un-anticipated situations, incase extra knowledge and experience is needed as we move forward. General discussion occurred and the trustees felt that the new employees could call the Auditor of State to get help with the UAN and any other problem they might have. Ms. Ahrens reminded the Trustees that the two (2) new employees are learning while managing the \$26 million budget the township has and that having a Travelling Fiscal Officer to help, if needed, would be a prudent expenditure. No motion was made. The Trustees want the office to contact the Auditor of State’s Office with questions.

EXECUTIVE SESSION:

2016-361 Mr. Kretz made a motion to go into Executive Session per ORC (G)(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action at 1:59 P.M. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-362 Mr. Kretz made a motion to come out of Executive Session at 2:49 P.M. Mr. Roberts seconded. Roll Call: Mr. Kretz, yes; Mr. Roberts, yes; and Ms. Graff, yes.

2016-363 Mr. Roberts made a motion to Adjourn at 2:50 P.M. Mr. Kretz seconded. Roll Call: Mr. Roberts, yes; Mr. Kretz, yes; and Ms. Graff, yes.

Trustee: _____

Fiscal Officer: _____