

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
May 9, 2022**

CALL TO ORDER

Board of Trustees Chair Debborah Wallace called the regular meeting of the Beavercreek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Debborah Wallace, Trustee and Vice Chair of the Board Jessica Dean, Trustee Tom Kretz, Fiscal Officer Ryan A. Rushing, Township Administrator Alex Zaharieff, Fire Chief David VandenBos, Road Superintendent Tim Parks, Fire Marshall Randy Grogean, Associate Economic & Zoning Administrator Max McConnell, Human Resources Director Trish Gustafson, Sergeant Chris Moore, Financial Manager Teri Molden, and Legal Advisor Dawn Frick.

APPROVAL OF THE AGENDA

Trustee Wallace asked if there were any changes and/or modifications to the agenda.

20220509-Admin-A: Trustee Kretz **MOVED** to excuse Trustee Dean from the meeting and approve the agenda as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20220509-Admin-B: Trustee Kretz **MOVED** accept the General Ledger Report, in the amount of \$326,517.07, for the 5-4-22 payroll, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

202205109-Admin-C: Trustee Kretz **MOVED** to approve Payment Listings Report, in the amount of \$544,159.22, for warrants through 5-5-22, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20220509-Admin-D: Trustee Kretz **MOVED** to adopt the April 25, 2022, Regular Trustee Meeting Minutes as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220509-Admin-E: Trustee Kretz **MOVED** to adopt the April 18, 2022, Special Trustee

Meeting Minutes as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Wallace stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to the next agenda item.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

Chief VandenBos introduced the two newest members of the fire department for their swearing in ceremony.

**CERTIFICATION OF HIRING
BEAVERCREEK TOWNSHIP FIRE DEPARTMENT
CAREER FIREFIGHTER**

I hereby certify that we have on this date hired
JUSTIN DAVIS

To the position of Career Firefighter of the Beaver Creek Township Fire Department;
said appointment took effect May 2nd 2022.

I, Justin Davis, being duly sworn, say that I will support the Constitution of the United States, and the Constitution of the State of Ohio, and will faithfully discharge the duties of Career Firefighter of the Beaver Creek Township Fire Department, Greene County, Ohio.

**CERTIFICATION OF HIRING
BEAVERCREEK TOWNSHIP FIRE DEPARTMENT
CAREER FIREFIGHTER**

I hereby certify that we have on this date hired
ANTHONY DORSTEN

To the position of Career Firefighter of the Beaver Creek Township Fire Department;
said appointment took effect May 2nd 2022.

*I, Anthony Dorsten, being duly sworn, say that I will support the Constitution of the United States, and the Constitution of the State of Ohio, and will faithfully discharge the duties of Career Firefighter of the
Beavercreek Township Fire Department, Greene County, Ohio.*

20220509-Admin-F: A PROCLAMATION DESIGNATING MAY 15th THROUGH MAY 21st AS NATIONAL POLICE WEEK

Trustee Kretz moved to adopt the following resolution:

WHEREAS, in 1962, President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls, as National Police Week; and

WHEREAS, National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community and gives special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, law enforcement officers strive to maintain a safe environment for all, often while facing significant challenges and dangers, and our community recognizes the important work and

sacrifices officers make each day to protect the citizens of Beavercreek Township; and

WHEREAS, the residents of Beavercreek Township are served by the Greene County Sheriff's Office, Greene County Park Rangers, Beavercreek Police, and the Ohio State Highway Patrol; and

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, and

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and lost their lives in the line of duty including Beavercreek Township Constable J. William Fogwell.

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beavercreek Township do hereby proclaim May 15th through May 21st as National Police Week in

Beavercreek Township and encourage all citizens to join in honoring and recognizing our law enforcement officers. Beavercreek Township encourages you to initiate, support and embrace new ways of honoring these critical public servants as they perform their duties in an especially challenging time. We publicly salute the service of law enforcement officers in our community and in communities across the nation. We dedicate these seven days annually to recognize these great public servants, but we should not hesitate to make every day an opportunity to honor and show appreciation to those men and women serving daily in law enforcement to keep our communities safe.

BE IT FURTHER RESOLVED, the Board of Trustees of Beavercreek Township do hereby proclaim May 15th to be National Peace Officers Memorial Day to honor our law enforcement officers who have made the ultimate sacrifice in service to their community or have been disabled in the performance of their duties and let us recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS WHEREOF, we have here unto set our hand and caused the SEAL of Beavercreek Township to be affixed this 9th day of May, year 2022.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly activity report.

Administrator Zaharieff presented the monthly activity report.

HUMAN RESOURCES

Administrator Zaharieff presented the bi-weekly activity report.

Trustee Kretz asked if all the issues personnel were facing regarding the health insurance had been addressed.

Administrator Zaharieff stated that he would check with the broker.

COMMUNITY DEVELOPMENT AND RISK

Associate Economic & Zoning Administrator Max McConnell gave a presentation about the Township Comprehensive Land Use project.

Trustee Kretz requested a revised Greene Co./ Beavercreek/ Beavercreek Twp. steering committee for the project. He also suggested that investment desire with community member input be looked at.

Mr. McConnell thanked Trustee Kretz and said that they would be taking a holistic approach.

20220509-CDR-A: A RESOLUTION TO ENGAGE PLANNING NEXT AS A CONSULTANT FOR THE TOWNSHIP COMPREHENSIVE LAND USE PLAN UPDATE PROJECT

Trustee Kretz moved to adopt the following resolution:

WHEREAS, The Beavercreek Township Community Development and Risk Department published a Request For Proposals related to a proposed project to update the Township's Comprehensive Land Use Plan; and

WHEREAS, Planning NEXT was determined by a panel of reviewers to have submitted the best proposal and also proposed the lowest cost-per-work-hour of all proposals submitted. This panel included Max McConnell, Randy Grogean, DeAndra Navratil (Greene County Regional Planning), Elizabeth Whittaker (MVRPC), and Milo Simpson (MVRPC); and

WHEREAS, The Community Development and Risk Department has engaged in scope-of services negotiations with Planning NEXT as described in the Request for Proposals and is satisfied that the Detailed Cost Proposal, included as Exhibit A, meets the needs of the project;

NOW THEREFORE BE IT RESOLVED THAT:

- 1) The Board of Trustees of Beavercreek Township, Greene County, Ohio authorizes the Township Administrator to engage Planning NEXT in contracted services for the Community Development and Risk Department to update the Township's Comprehensive Land Use Plan.
- 2) The Board of Trustees authorize the Township Administrator to authorize payments and sign any paperwork related to the contracted services with Planning NEXT on behalf of the Board.

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal

requirements including Section 121.22 of the Ohio Revised Code.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Mr. McConnell presented information about needed zoning hearings.

20220509-CDR-B: Trustee Kretz **MOVED** to schedule a hearing to consider the Zoning Commission recommendation on ZC Case # 828 FOR May 23, 2022, to begin at 6:30pm following the regularly scheduled Trustee meeting, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220509-CDR-C: Trustee Kretz **MOVED** to schedule a hearing to consider the Zoning Commission recommendation on ZC Case # 829 FOR May 23, 2022, to begin at 6:30pm following the regularly scheduled Trustee meeting, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

Mr. McConnell stated that the Community Investment grant application has been turned in.

Fire Marshal Grogean noted that Beavercreek Township has received three out of four EDIP grants over the last two years and read a note from Eric Henry, Greene County Development Director regarding the staff's outstanding pursuit of grants.

INFORMATION TECHNOLOGY

Administrator Zaharieff presented the bi-weekly activity report.

Backup generators were discussed.

FINANCE DEPARTMENT

Administrator Zaharieff presented the bi-weekly activity report.

ROAD DEPARTMENT

Mr. Parks spoke regarding the storm water solution for Factory Road and the information was discussed.

20220509-Road-A: Trustee Kretz **MOVED** to approve purchase request VIP Requisition #22-Road-0381 to Choice One for final design construction drawings in the amount of \$19,550.00, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Mr. Parks spoke about the need for a new roof at Station 61 and the options that are being considered.

20220509-Road-B: Trustee Kretz **MOVED** to approve the advertising of the RFP for Station 61 roof replacement, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

FIRE DEPARTMENT

Chief VandenBos spoke about the two new firefighters and the importance of retention and family tradition in the fire service.

20220509-Fire-A: A PROCLAMATION RECOGNIZING BEAVERCREEK TOWNSHIP FIRE DEPARTMENT'S EMERGENCY MEDICAL SERVICE PROFESSIONALS

Trustee Kretz moved to adopt the following resolution:

WHEREAS emergency medical services are a vital public service; and

WHEREAS Beaver Creek Township's emergency medical technicians and paramedics are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS access to quality emergency care dramatically improves the survival and recover rate of those who experience sudden illness or injury; and

WHEREAS Beaver Creek Township's emergency medical technicians, paramedics, and medical directors engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS it is appropriate to recognize the value and accomplishments of Beaver Creek Township Fire Department's emergency medical technicians, paramedics, and medical directors by designating Emergency Medical Services Week.

NOW, THEREFORE BE IT PROCLAIMED THAT, we, the Board of Trustees of Beaver Creek Township proclaim the week of May 15-21, 2022 as Emergency Medical Services Week in Beaver Creek Township, with the EMS Strong theme, Rising to the Challenge. And, to honor the men and women of the Beaver Creek Township Fire Department whose dedication and professionalism keep our township and citizens safe.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220509-Fire-B: A RESOLUTION FINDING CERTAIN TOWNSHIP EQUIPMENT TO BE SURPLUS AND DISPOSE OF IT

Trustee Kretz moved to adopt the following resolution:

WHEREAS, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and

WHEREAS, the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and

WHEREAS, the Board accepts the Township Administrator's recommendation for disposition of the property identified below, and declare it surplus,

NOW, THEREFORE, BE IT RESOLVED that the Board of Beaver Creek Township Trustees, hereby declare the equipment below as not needed for public use; and

Asset ID	Description	Serial Number
T-00569	Filing Cabinet	
T-00570	Filing Cabinet	
T-00571	Filing Cabinet	
T-00572	Filing Cabinet	
T-00573	Filing Cabinet	
T-00574	Filing Cabinet	
7168	2012 Chevrolet Tahoe	VIN# 1GNSK2E05CR184141
7467	2015 Chevrolet Tahoe	VIN# 1GNSK3EC3FR680365

FURTHER BE IT RESOLVED that the Fire Chief is authorized to sell that item, or otherwise dispose of it, in accordance with Township policy and practice; and

FURTHER BE IT RESOLVED that any proceeds resulting from the sale or disposition of that equipment be credited to the Fire Fund (2192).

FURTHER BE IT RESOLVED THAT all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220509-Fire-C: Trustee Kretz **MOVED** to approve the purchase request 22-Fire-1386 to App Architecture (1110) for Land Release Process Professional Services in the amount of \$21,867.00, and to authorize the Township Administrator to sign for the Board, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly activity report.

LEGAL ADVISOR

Nothing to bring to the board's attention at this time.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) said that the Tour-du-Gem will be in October and ride through Beavercreek and are looking for citizen volunteers to be involved.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee had an agenda in the packet.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) had no report.

Trustee Dean was absent and will give the Health Department District Advisory Council report at the next meeting.

Administrator Zaharieff reported on the School Superintendent, City Manager, and Township Representative committee -meets tomorrow with the superintendent and had the joint meeting with the City last month.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had no report.

Trustee Wallace reported that Greene County Township Association meeting is tomorrow night and hosted by Greene County Sanitary Engineering.

Trustee Kretz reported that the Investment Oversight Committee has no report.

20220509-Admin-G: Trustee Kretz made a **MOTION** to adjourn the meeting, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, absent; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:


Deborah L. Wallace, Chair

ATTESTED:


Ryan A. Rushing, Fiscal Officer

5-23-2022
Date