

**BEAVERCREEK TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting Minutes  
January 9, 2023**

**CALL TO ORDER**

Board of Trustees Chair Debborah Wallace called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Debborah Wallace; Trustee Tom Kretz; Trustee Jessica Dean; Fiscal Officer Ryan A. Rushing; Township Administrator Alex Zaharieff; Assistant Fire Chief John Merces, Division Chief Nathan Heister; Public Service Director Tim Parks; Deputy Public Service Director John Schroeder; Fire Marshall Randy Grogean; Sergeant Chris Moore; Sergeant Sean Kessel, Finance Director Teri Molden; and Human Resource Director Trish Gustafson.

**APPROVAL OF THE AGENDA**

Trustee Wallace asked if there were any changes and/or modifications to the agenda, Township Administrator Zaharieff had one, there was a typo under General Ledger Report.

**20220109-Admin-A:** Trustee Dean **MOVED** to approve the agenda as amended. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**ACCEPTING FISCAL OFFICE REPORTS**

**20220109-Admin-B:** Trustee Kretz **MOVED** to accept the General Ledger Report, in the amount of, \$713,658.09, for the 12-14-22 payroll, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-C:** Trustee Dean **MOVED** to accept the General Ledger Report, in the amount of, \$339,700.88, for the 12-28-22 payroll, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-D:** Trustee Kretz **MOVED** to approve Payment Listings Report, in the amount of \$895,953.87 for warrants through 1-9-23, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace,

yes. Motion adopted.

**APPROVAL OF THE MEETING MINUTES**

**20230109-Admin-E:** Trustee Dean **MOVED** to adopt the December 8, 2022, Special Trustee Meeting Minutes as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-F:** Trustee Dean **MOVED** to adopt the December 12, 2022, Regular Trustee Meeting Minutes as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**LIEUTENANT OATH**

Fire Chief VandenBos presented the Firefighter Oath.

**CERTIFICATION OF PROMOTION BEAVERCREEK TOWNSHIP FIRE DEPARTMENT  
LIEUTENANT**

I hereby certify that we have on this date sworn

**STEVE RENACS**

to the position of Lieutenant of the Beaver Creek Township Fire Department; and said appointment takes effect on January 9, 2023.

I, Steve Renacs, being duly sworn, say that I will support the Constitution of the United States, and the Constitution of the State of Ohio, and will faithfully discharge the duties of Lieutenant of the Beaver Creek Township Fire Department, Greene County, Ohio.

Sworn to me and signed in my presence on this 9<sup>th</sup> day of January 2023. Trustee Wallace.

**CITIZENS DESIRING TO SPEAK**

Trustee Wallace stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to Old Business.

**OLD BUSINESS**

Having no Old Business, the Board moved to New Business.

**NEW BUSINESS**

Sergeant Kessel introduced Deputy Luke Craft who will be the K9 handler later this year.

Administrator Zaharieff presented the 2023 Reorganization of the Board.

**20230109-Admin-G:** Trustee Kretz **MOVED** to nominate Jessica Dean as Chair of the Board of Trustees for 2023. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-H:** Trustee Wallace **MOVED** to nominate Tom Kretz as Vice- Chair of the Board of Trustees for 2023. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-I:** Trustee Dean **MOVED** to nominate Debborah L. Wallace as the MVRPC Representative for 2023. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-J:** Trustee Wallace **MOVED** to nominate Jessica Dean as the MVRPC alternate for 2023. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-K:** Trustee Kretz **MOVED** to nominate Mr. Max McConnell as the TAC Representative for 2023. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-L:** Trustee Dean **MOVED** to nominate Mr. John Schroeder as the TAC alternate for 2023. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-M:** Trustee Wallace **MOVED** to appoint Tom Kretz as the RPCC Representative for 2023. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-N:** Trustee Kretz **MOVED** to appoint as Jessica Dean the RPCC alternate for 2023. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll:

Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-O:** Trustee Wallace **MOVED** to appoint Jessica Dean as the Health Department District Advisory Council Representative for 2023. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-P:** Trustee Wallace **MOVED** to appoint Alex Zaharieff as the Health Department District Advisory Council Representative alternate for 2023. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-Q:** Trustee Kretz **MOVED** to appoint TA/Public Safety Director Alex Zaharieff as the Township Representative to the School Superintendent and City Manager meetings for 2023. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-R:** Trustee Dean **MOVED** to appoint TA/Public Safety Director Alex Zaharieff as the Wright Patterson AFB Restoration Advisory Board Representative for 2023. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-S:** Trustee Wallace **MOVED** to approve the membership to the Miami Valley Military Affairs Association for 2023 for the four elected officials and the Township Administrator. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-T:** Trustee Dean **MOVED** to approve the membership to the Coalition of Large Ohio Urban Townships (CLOUT) for 2023 and appoint TA/Public Safety Director as the Township Representative. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-U:** Trustee Kretz **MOVED** to appoint the membership to the Dayton Development Coalition for 2023. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-V:** Trustee Kretz **MOVED** to approve the Credit Card Authorized User List for 2023 as presented. Seconded by Trustee Dean. Fiscal Officer Rushing called

the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted. Administrator Zaharieff discussed the changes to the Credit Card Policy.

**20230109-Admin-W:** Trustee Wallace **MOVED** to accept the annual report on all rewards received based on the use of Credit Card accounts for fiscal year 2022 as presented. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-X:** Trustee Dean **MOVED** to approve the Credit Card Account Limits for fiscal year 2023 as presented. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-Y:** Trustee Kretz **MOVED** to appoint TA/Public Safety Director Alex Zaharieff as the Township Representative to the Tax Incentive Review Council (TIRC) meetings for 2023. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-Z:** Trustee Wallace **MOVED** to appoint Mr. Max McConnell as the alternate to the Tax Incentive Review Council (TIRC) meetings for 2023. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-AA:** Trustee Dean **MOVED** to approve the Authorize Employee Staffing List for 2023 as presented. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

**20230109-Admin-AB:** Trustee Kretz **MOVED** to approve the Public Records Request Fee Schedule for 2023 as presented. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff discussed the maintenance labor agreement.

**20230109-Admin-AC:** On December 13, 2022, the Public Service Department Labor Staff unanimously voted to terminate their agreement and follow the Beaver Creek Township Policy Manual, therefore, based on the memo dated December 13, 2022, Trustee Kretz **MOVED** to rescind Motion #2008-464 the Beaver Creek Township Maintenance Wage and Benefit Labor Agreement. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**GREENE COUNTY SHERIFF'S OFFICE**

No Report.

**HUMAN RESOURCES**

No Report.

**COMMUNITY DEVELOPMENT AND RISK**

No Report.

**INFORMATION TECHNOLOGY**

No Report.

**FINANCE DEPARTMENT**

No Report.

**PUBLIC SERVICE DEPARTMENT**

**20230109-PSD-A:** Trustee Dean **MOVED** to approve purchase request (#22-PSD-0053 in VIP) to American Rock Salt Company in an amount of \$43,500 for 500 tons of rock salt and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-PSD-B:** Trustee Kretz **MOVED** to approve ODOT Road Mileage Certification as presented. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**20230109-PSD-C:** A Resolution finding certain Township equipment to be surplus and to dispose of it. Trustee Kretz **MOVED** to approve the following resolution as presented:

**WHEREAS**, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and

**WHEREAS**, the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and

**WHEREAS**, the Board accepts the Public Service Director's recommendation for disposition of the property identified below, and declare it surplus,

**NOW THEREFORE BE IT RESOLVED THAT**, the Board of Beaver Creek Township Trustees, hereby declare the equipment listed below as not needed for public use:

Road

1 - 2001 International Dump Truck w/plow and under gate spreader  
Truck - Vin#1HTSDAAR62H520940  
Plow - Serial # 73148

General

1 - Greenline BLL-200 Buried Line Locator  
Case ID# 006146  
Wand ID# 006147  
Transmitter ID# 006148

**FURTHER BE IT RESOLVED THAT** the Township Administrator is authorized to sell that item, or otherwise dispose of it, in accordance with Township policy and practice; and

**FURTHER BE IT RESOLVED THAT** any proceeds resulting from the sale or disposition of that equipment be credited to the Fund in which it was purchased from; and

**FURTHER BE IT RESOLVED THAT**, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**FIRE DEPARTMENT**

No Report.

**LEGAL ADVISOR**

No Report.

**FISCAL OFFICER**

**20230109-FIN-A**: A Resolution to request tax advancements from the Greene County Auditor, for calendar year 2023. Trustee Dean **MOVED** to adopt the following Resolution as presented:

**WHEREAS**, the Board of Trustees of Beaver Creek Township are in favor of Ryan A. Rushing, as the Elected Fiscal Officer of Beaver Creek Township in Greene County, Ohio, requesting from the Greene County Auditor, an advance of payment of the current collection of taxes assessed and collected for and on behalf of Beaver Creek Township for the ensuing settlements in calendar year 2023, as provided by law; and,

**WHEREAS**, the Board of Trustees of Beaver Creek Township do hereby authorize Mr. Rushing to request those advance draws for calendar year 2023 from the Greene County Auditor.

**NOW, THEREFORE, BE IT RESOLVED**, that, the Board of Trustees of Beaver Creek Township does hereby approve the above request for tax advancements, from the Greene County Auditor, for calendar year 2023.

**BE IT FURTHER RESOLVED** that all formal actions of the Board of Trustees concerning and relating to the adoption of this Resolution are being adopted at a duly announced and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

**TRUSTEES**

Trustee Wallace reports that meeting was cancelled for January for Miami Valley Regional Planning Commission (MVRPC).

Administrator Zaharieff reported that MVRPC Technical Advisory Committee reports no meeting.

Trustee Kretz had no report for Regional Planning and Coordinating Commission of Greene County (RPCC).



Trustee Dean reported that there was a Health Department District Advisory Council meeting last Thursday.

Administrator Zaharieff had no report for the Superintendent of Beaver Creek or the City Manager.

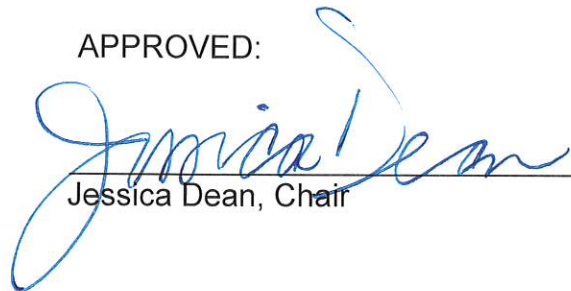
Administrator Zaharieff reported he provided the agenda to the Trustees Board mail for Wright Patterson AFB Restoration Advisory Board. Administrator Zaharieff gave an update from the Greene County Water/Wastewater Committee and the new fee scheduled approved by the Greene County Commissioners.

Trustee Wallace reported that Greene County Township Association will be meeting was cancelled for January.


Trustee Kretz had no report for the Investment Oversight Committee.

**20221212-Admin-AD:** Trustee Dean made a **MOTION** to adjourn the meeting at 5:48 p.m. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:

  
\_\_\_\_\_  
Jessica Dean, Chair

ATTESTED:

  
\_\_\_\_\_  
Ryan A. Rushing, Fiscal Officer

1-23-23  
\_\_\_\_\_  
Date

