

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
January 10, 2022**

CALL TO ORDER

Board of Trustees Chair Tom Kretz called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Tom Kretz, Trustee and Vice Chair of the Board Deborah L. Wallace, Trustee Jessica Dean, Fiscal Officer Ryan A. Rushing, Township Administrator Alex Zaharieff, Fire Chief David VandenBos, Road Superintendent Tim Parks, Fire Marshall Randy Grogean, Human Resources Director Trish Gustafson, Sergeant Chris Moore, Financial Manager Teri Molden, and Legal Advisor Dawn Frick.

APPROVAL OF THE AGENDA

Trustee Kretz asked if there were any changes and/or modifications to the agenda.

Township Administrator Zaharieff added tax advancement under the Fiscal Officers report and under the Executive session, added dismissal and discipline of public employees.

20220110-Admin-A: Trustee Wallace made a **MOTION** to approve the agenda as amended, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20220110-Admin-B: Trustee Dean made a **MOTION** Accept the General Ledger Report, in the amount of \$326,767.83, for the 12-15-21 special payroll, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-C: Trustee Wallace made a **MOTION** Accept the General Ledger Report, in the amount of \$326,971.15, for the 12-29-21 payroll, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-D: Trustee Dean made a **MOTION** to approve Payment Listings Report, in the amount of \$384,886.70, for warrants through 1-5-22, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20220110-Admin-E: Trustee Wallace made a **MOTION** to adopt the December 13, 2021 Regular Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-F: Trustee Wallace made a **MOTION** to adopt the December 15, 2021 Special Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Kretz stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to the next agenda item.

PRESCHEDULED SPEAKER

The Trustees from Bath Township presented Beaver Creek Township Fire Department with an appreciation plaque for services 2019-2021.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

Administrator Zaharieff suggested a reorganization of the Board of Trustees.

20220110-Admin-G: Trustee Dean made a **MOTION** to nominate Trustee Wallace as Chair of the Board of Trustees for 2022, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-H: Trustee Wallace made a **MOTION** to nominate Trustee Dean as Vice-Chair of the Board of Trustees for 2022, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-I: Trustee Dean made a **MOTION** to appoint Debborah L. Wallace as the MVRPC Representative for 2022, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-J: Trustee Kretz made a **MOTION** to appoint Trustee Dean as the MVRPC alternate for 2022, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-K: Trustee Wallace made a **MOTION** to appoint Mr. Max McConnell as the TAC Representative for 2022, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-L: Trustee Dean made a **MOTION** to appoint Mr. Ed Amrhein as the TAC alternate for 2022, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-M: Trustee Wallace made a **MOTION** to appoint Trustee Kretz as the RPCC Representative for 2022, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-N: Trustee Wallace made a **MOTION** to appoint Trustee Dean as the RPCC alternate for 2022, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-O: Trustee Kretz made a **MOTION** to appoint Trustee Dean as the Health Department District Advisory Council Representative for 2022, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-P: Trustee Kretz made a **MOTION** to appoint TA/Public Safety Director Zaharieff as the Health Department District Advisory Council Representative alternate for 2022, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-Q: Trustee Wallace made a **MOTION** to appoint TA/Public Safety Director Zaharieff as the Township Representative to the School Superintendent and City Manager meetings for 2022, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-R: Trustee Dean made a **MOTION** to appoint TA/Public Safety Director Alex Zaharieff as the Wright Patterson AFB Restoration Advisory Board Representative for 2022, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-S: Trustee Wallace made a **MOTION** to approve the membership to the Miami Valley Military Affairs Association for 2022 for the four elected officials and the Township Administrator, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-T: Trustee Dean made a **MOTION** to approve the membership to the Coalition of Large Ohio Urban Townships (CLOUT) for 2022 and appoint TA/Public Safety Director Zaharieff as the Township Representative, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-U: Trustee Wallace made a **MOTION** to approve the membership to the Dayton Development Coalition for 2022, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-V: Trustee Wallace made a **MOTION** to approve the Credit Card Authorized User List for 2022 as amended, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-W: Trustee Dean made a **MOTION** to appoint TA/Public Safety Director Zaharieff as the Township Representative to the Tax Incentive Review Council (TIRC) meetings for 2022, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-X: Trustee Wallace made a **MOTION** to appoint Mr. Max McConnell as the alternate to the Tax Incentive Review Council (TIRC) meetings for 2022, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-Y: Trustee Dean made a **MOTION** to approve the Authorized Employee Staffing List for 2022 as presented, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly activity report.

Administrator Zaharieff presented the monthly report and year end numbers.

HUMAN RESOURCES

Administrator Zaharieff presented the bi-weekly activity report.

COMMUNITY DEVELOPMENT AND RISK

Administrator Zaharieff presented the bi-weekly report.

Fire Marshall Randy Grogan presented information from the Zoning Commission for Case #827 changing property back from residential to agricultural.

20220110-ZC-A: Trustee Wallace made a **MOTION** to schedule a public hearing to consider the recommendation from the Zoning Commission regarding Case #827 on January 24, 2022, at 6:30pm., seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Fire Marshall Randy Grogan spoke about the Safe Routes to School program.

Administrator Zaharieff presented the bi-weekly report.

INFORMATION TECHNOLOGY

Administrator Zaharieff presented the bi-weekly report.

FINANCE DEPARTMENT

Administrator Zaharieff presented the bi-weekly report.

ROAD DEPARTMENT

02200110-Road-A: Trustee Dean made a **MOTION** to approve purchase request 22-Road-0361 to Cargill for 400 Tons of road salt in the amount of \$23,000 and authorize the Township Administrator to sign for the Board, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

Trustee Wallace requested that Mr. Parks complete the OTA online survey regarding the cemetery.

Mr. Parks agreed.

FIRE DEPARTMENT

Chief VandenBos presented the Recognitions of Excellence and the Bath Township summary.

Recognitions of Excellence:

Chief VandenBos recognized Lieutenants Doug Ransdell and Brian Hedrick who were both promoted to Rescue Squad Officers with Ohio Task Force One.

Chief VandenBos also requested a modification of Personnel Deployment SOG. Staffing levels were discussed.

20220110-Fire-A: Trustee Wallace made a **MOTION** to accept the proposed changes to fire department Standard Operating Guideline 5000.001, Personnel Deployment, version 6.0, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the bi-weekly report.

LEGAL ADVISOR

Nothing to bring to the board's attention at this time.

FISCAL OFFICER

20220110-FIN-A: A **RESOLUTION** TO REQUEST TAX ADVANCEMENTS FROM THE GREENE COUNTY AUDITOR FOR CALENDAR YEAR 2022

Trustee Dean moved to adopt the following resolution:

WHEREAS, the Board of Trustees of Beaver Creek Township are in favor of Ryan A. Rushing, as the Elected Fiscal Officer of Beaver Creek Township in Greene County, Ohio, requesting from the Greene County Auditor, an advance of payment of the current collection of taxes assessed and collected for and on behalf of Beaver Creek Township for the ensuing settlements in calendar year 2022, as provided by law; and,

WHEREAS, the Board of Trustees of Beaver Creek Township do hereby authorize Mr. Rushing to request those advance draws for calendar year 2022 from the Greene County Auditor.

Now, **THEREFORE, BE IT RESOLVED**, that, the Board of Trustees of Beaver Creek Township does hereby approve the above request for tax advancements, from the Greene County Auditor, for calendar year 2022.

BE IT FURTHER RESOLVED that all formal actions of the Board of Trustees concerning and relating to the adoption of this Resolution are being adopted at a duly announced and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Trustee Wallace seconded the motion to adopt the Resolution. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Fiscal Officer Rushing reported that a presentation from the township financial advisor is being scheduled.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) meeting was cancelled.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee agenda had no meeting.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) had no report.

Trustee Dean reported that the Health Department District Advisory Council had no report.

Administrator Zaharieff reported that the School Superintendent, City Manager, and Township Representative committee had no meeting.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had no meeting.

**BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
JANUARY 10, 2022 MEETING MINUTES**

REGULAR MEETING

Trustee Wallace reported that Greene County Township Association was cancelled. Beaver Creek Township is hosting the next meeting.

Trustee Kretz reported that the Investment Oversight Committee has no report.


20220110-Admin-Z: Trustee Dean made a **MOTION** to enter Executive Session, pursuant to Ohio Revised Code section 121.22(G)(1) To consider the dismissal, discipline, and compensation of public employees, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-AA: Trustee Wallace made a **MOTION** to exit executive session, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-AB: Trustee Dean made a **MOTION** to designate the fire chief to investigate the conduct of a firefighter/paramedic and prepare the necessary charges in conformity with the applicable Ohio Revised Code sections, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

20220110-Admin-AC: Trustee Dean made a **MOTION** to adjourn the meeting, seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Kretz, yes; Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

APPROVED:



Tom Kretz, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

1-24-2022
Date