

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
January 23, 2023**

CALL TO ORDER

Board of Trustees Chair Jessica Dean called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Jessica Dean; Trustee Tom Kretz; Fiscal Officer Ryan A. Rushing; Township Administrator Alex Zaharieff; Assistant Fire Chief John Merco, Division Chief Nathan Heister; Public Service Director Tim Parks; Deputy Public Service Director John Schroeder; Fire Marshall Randy Grogan; Sergeant Sean Kessel, Finance Director Teri Molden; and Human Resource Director Trish Gustafson.

APPROVAL OF THE AGENDA

Trustee Dean asked if there were any changes and/or modifications to the agenda, Township Administrator Zaharieff had none.

20220123-Admin-A: Trustee Kretz **MOVED** to excuse Ms. Wallace from today's regular Trustee Meeting and to approve the agenda as presented. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20220123-Admin-B: Trustee Kretz **MOVED** to accept the General Ledger Report, in the amount of, \$346,743.34, for the 01-11-23 payroll, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

20230123-Admin-C: Trustee Kretz **MOVED** to approve Payment Listings Report, in the amount of \$1,204,820.87 for warrants through 1-19-23, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20230109-Admin-D: Trustee Kretz **MOVED** to adopt the January 9, 2023, Regular Trustee Meeting Minutes as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Dean stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to Old Business.

OLD BUSINESS

Having no Old Business, the Board moved to New Business.

NEW BUSINESS

Administrator Zaharieff presented the 2023 agreement for the Township Communication Plan.

20230123-Admin-C: Trustee Kretz **MOVED** to approve the strategic communication services agreement as presented and authorize the Township Administrator to sign for the Board. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Administrator Zaharieff discussed the update to the websites and thanked the committee for their hard work.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the monthly report.

HUMAN RESOURCES

Administrator Zaharieff presented the monthly report.

COMMUNITY DEVELOPMENT AND RISK

Fire Marshal Grogean presented the monthly report and discussed the comprehensive land use plans. There will be a Public Engagement open house February 28th.

Trustee Kretz questioned when the InTouch was going to go out, Administrator Zaharieff informed the Board that the schedule will be out soon, but it will be after the open house.

Fire Marshal gave an update on the 1800 Ash Meadow violation of having the dog sitting business in a residential neighborhood.

INFORMATION TECHNOLOGY

Administrator Zaharieff presented the monthly report.

FINANCE DEPARTMENT

Administrator Zaharieff presented the monthly report.

Trustee Kretz questioned if there were any big projects for the upcoming year, Finance Director Teri Molden informed the Board that they were looking into new Cemetery software due to issues with current software.

PUBLIC SERVICE DEPARTMENT

Public Service Director Tim Parks discussed the Factory Road Stormwater Project.

20230123-PSD-A: Trustee Kretz **MOVED** to approve advertising for the Factory Road Stormwater project and authorize the Township Administrator to sign for the Board. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Administrator Zaharieff presented the monthly report.

FIRE DEPARTMENT

Administrator Zaharieff presented the surplus resolution.

20230123-Fire-A: Trustee Kretz **MOVED** to approve the following resolution:

WHEREAS, the Ohio Revised Code §505.10(A) authorizes the Board to determine when property, equipment, and tools are not needed for public use, obsolete or are unfit for the use for which they were acquired; and

WHEREAS, the Board is also authorized to sell, or otherwise dispose of, that property in accordance with that section of the O.R.C.; and

WHEREAS, the Board accepts the Township Administrator's recommendation for disposition of the property identified below, and declare it surplus,

NOW THEREFORE BE IT RESOLVED THAT the Board of Beaver Creek Township Trustees, hereby declare the equipment listed below as not needed for public use:

btfd-4719	Chair	Replaced	Fire	2192
btfd-4720	Chair	Replaced	Fire	2192
btfd-4721	Chair	Replaced	Fire	2192
btfd-4723	Chair	Replaced	Fire	2192
btfd-4724	Chair	Replaced	Fire	2192
btfd-4725	Chair	Replaced	Fire	2192
btwd-4726	Chair	Replaced	Fire	2192
btwd-7000	Bulletin Board	Replaced	Fire	2192
btfd-5658	Bulletin Board	Replaced	Fire	2192
btfd-8454	Fire Hose	Replaced	Fire	2192
btfd-2211	Fire Hose	Replaced	Fire	2192
btfd-7929	Fire Hose	Replaced	Fire	2192
btfd-7960	Fire Hose	Replaced	Fire	2192
btfd-3081	Bunn Coffee Maker	Replaced	Fire	2192
Btfd-3375	Refrigerator Station 63	Replaced	Fire	2192
btfd-009756	HP ProDesk Desktop Mini PC	Replaced	Fire	2192
btfd-099758	HP ProDesk Desktop Mini PC	Replaced	Fire	2192
btfd-4719	Chair	Replaced	Fire	2192
btfd-4720	Chair	Replaced	Fire	2192
btfd-4721	Chair	Replaced	Fire	2192
btfd-4723	Chair	Replaced	Fire	2192
btfd-4724	Chair	Replaced	Fire	2192
btfd-4725	Chair	Replaced	Fire	2192
btwd-4726	Chair	Replaced	Fire	2192
btwd-7000	Bulletin Board	Replaced	Fire	2192
btfd-5658	Bulletin Board	Replaced	Fire	2192
btfd-8454	Fire Hose	Replaced	Fire	2192
btfd-2211	Fire Hose	Replaced	Fire	2192
btfd-7929	Fire Hose	Replaced	Fire	2192
btfd-7960	Fire Hose	Replaced	Fire	2192
btfd-3081	Bunn Coffee Maker	Replaced	Fire	2192
Btfd-3375	Refrigerator Station 63	Replaced	Fire	2192
btfd-009756	HP ProDesk Desktop Mini PC	Replaced	Fire	2192
btfd-099758	HP ProDesk Desktop Mini PC	Replaced	Fire	2192

FURTHER BE IT RESOLVED THAT the Township Administrator is authorized to sell that item, or otherwise dispose of it, in accordance with Township policy and practice; and

FURTHER BE IT RESOLVED THAT any proceeds resulting from the sale or disposition of that equipment be credited to the Fund in which it was purchased from; and

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Administrator Zaharieff presented the monthly report.

LEGAL ADVISOR

No Report.

FISCAL OFFICER

No Report.

TRUSTEES

Trustee Wallace no report for Miami Valley Regional Planning Commission (MVRPC).

Administrator Zaharieff reported that MVRPC Technical Advisory Committee reported they met, and it will be in February's packet.

Trustee Kretz reported they are meeting tomorrow evening for Regional Planning and Coordinating Commission of Greene County (RPCC).

Trustee Dean reported that there will be a Health Department District Advisory Meeting on the first Thursday of February.

Administrator Zaharieff had no report for the Superintendent of Beaver Creek. He had a discussion with the City Manager regarding joint projects and the MVRPC Grant .

Administrator Zaharieff has no report for Wright Patterson AFB Restoration Advisory Board. Administrator Zaharieff reported that the County Water/Wastewater Committee will meet on Thursday.

No report for Greene County Township Association.

Trustee Kretz had no report for the Investment Oversight Committee.

20221212-Admin-D: Trustee Kretz **MOVED** to go into executive session at 5:31 PM, regarding Ohio Revised Code section 121.22(G)(1) To consider the employment, and compensation of a public employees Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

20221212-Admin-P: Trustee Dean **MOVED** to end executive session at 6:41 PM. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

20221212-Admin-AD: Trustee Kretz made a **MOTION** to adjourn the meeting at 6:41 PM. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

APPROVED:



Jessica Dean, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

2-15-2023
Date