

**BEAVERCREEK TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting Minutes  
February 27, 2023**

**CALL TO ORDER**

Board of Trustees Chair Jessica Dean called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Jessica Dean; Trustee Debborah L. Wallace; Trustee Tom Kretz; Fiscal Officer Ryan A. Rushing; Township Administrator Alex Zaharieff; Legal Advisor Dawn Frick; Assistant Fire Chief John Mercks, Division Chief Nathan Heister; Public Service Director Tim Parks; Deputy Public Service Director John Schroeder; Fire Marshall Randy Grogean; Sergeant Sean Kessel, Finance Director Teri Molden; and Human Resource Director Trish Gustafson.

**APPROVAL OF THE AGENDA**

Trustee Dean asked if there were any changes and/or modifications to the agenda, Township Administrator Zaharieff had none.

**20220227-Admin-A:** Trustee Kretz **MOVED** to approve the agenda as presented. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

**ACCEPTING FISCAL OFFICE REPORTS**

**20220227-Admin-B:** Trustee Wallace **MOVED** to accept the General Ledger Report, in the amount of, \$348,718.67 for the 02-22-23 payroll, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

**20230227-Admin-C:** Trustee Kretz **MOVED** to approve Payment Listings Report, in the amount of \$734,494.23 for warrants through 02-23-23, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

**APPROVAL OF THE MEETING MINUTES**

**20230109-Admin-D:** Trustee Wallace **MOVED** to adopt the February 13, 2023, Regular Trustee Meeting Minutes as presented, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

**CITIZENS DESIRING TO SPEAK**

Trustee Dean stated that this is the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to Old Business.

**OLD BUSINESS**

Having no Old Business, the Board moved to New Business.

**NEW BUSINESS**

No Report.

**GREENE COUNTY SHERIFF'S OFFICE**

No Report.

**HUMAN RESOURCES**

No Report.

**COMMUNITY DEVELOPMENT AND RISK**

No Report.

**INFORMATION TECHNOLOGY**

No Report.

**FINANCE DEPARTMENT**

No Report.

**PUBLIC SERVICE DEPARTMENT**

Deputy Public Service Director John Schroeder discussed replacing the motor for Engine 62. Trustee Kretz questioned if this was an all-in cost at \$55,000, Schroeder explained that it was including everything but the tow bill to Indiana.

**20230227-PSD-A:** Trustee Wallace **MOVED** to approve purchase request 23-PSD-0070 to Cummins INC for A motor replacement in the amount not to exceed \$55,000.00

and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Deputy Public Service Director John Schroeder discussed replacing the 24-year-old obsolete fire alarm system at Station 63. Saturn Electric was the only contractor that met the RFP.

**20230227-PSD-B:** Trustee Kretz **MOVED** to approve purchase request 23-PSD-0073 to Saturn Electric for Station 63 Fire Alarm Replacement in the amount of \$29,250.00 and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Administrator Zaharieff informed the Board that the that the Sheriff cruisers were delivered on Friday. Public Service Director Tim Parks thanked Sargent Kessel and discussed purchasing and installing equipment in three new Sheriff vehicles for the substation. Trustee Kretz questioned if there were any grants that would cover the costs for the K9, Administrator Zaharieff explained that the opioid funds were paying for it.

**20230227-PSD-C:** Trustee Wallace **MOVED** to approve purchase request 23-PSD-0072 to KE ROSE not to exceed \$61,500.00 for equipment and installation for three new Sheriff vehicles and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

## **FIRE DEPARTMENT**

Chief VandenBos discussed renewing the Priority Dispatch emergency dispatching agreement. Discussion was held about the function of the software.

**20230227-FIRE-A:** Trustee Kretz **MOVED** to approve purchase request 23-FIRE-0102 to Priority Dispatch for emergency dispatching, license, training, and call review in the amount of \$175,583.00 and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

## **LEGAL ADVISOR**

No Report.

**FISCAL OFFICER**

Fiscal Officer Rushing discussed the permanent appropriations and presented the Resolution to the Board.

**20230227-FIN-A:** Trustee Wallace **MOVED** to approve the following resolution. A resolution authorizing permanent appropriations for fiscal year ending December 31, 2023.

**WHEREAS**, the Budget Commission of Greene County, Ohio provided the Board of Trustees of Beaver Creek Township with an Official Certificate of Estimated Resources, dated August 23, 2022; and

**WHEREAS**, the Budget Commission of Greene County, Ohio provided the Board of Trustees of Beaver Creek Township with an Amended Certificate of Estimated Resources, dated February 14, 2023; and

**WHEREAS**, the total for All Funds, on these documents, is **\$38,804,274.67** and the same is certified as revenue.

**WHEREAS**, the schedule of appropriations is attached; and

**WHEREAS**, Ohio Revised Code §5705.38(B) allows that, prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure which was Resolution 20221208-FIN-A for meeting the ordinary expenses of the Township; and

**WHEREAS**, that, in order to provide for the current and ordinary expenses of the Township, for the fiscal year ending December 31, 2023, the Board of Trustees of Beaver Creek Township does hereby set aside **\$38,804,274.67** in permanent appropriations.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Board of Trustees of Beaver Creek Township, Greene County, Ohio resolve:

**SECTION 1:** That the following schedule of appropriations are set aside and appropriated for allowable expenditures as shown as Exhibit A.

**SECTION 2:** The Fiscal Officer maintains the right to transfer any or all part of available appropriations within the legal level of control as established by this temporary, and the subsequent permanent, appropriations resolution.

**SECTION 3:** The Fiscal Officer shall file this resolution and is authorized to file all other forms and amendments to the County Auditor

**FURTHER BE IT RESOLVED THAT**, all formal actions of the Board of Trustees concerning and relating to the adoption of this Resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

Fiscal Officer Rushing discussed the request to extend agreement with BMH CPA Group, Inc for Audit services for 2022-2024.

**20230227-FIN-A:** Trustee Kretz **MOVED** to approve the purchase request 23-FIN-0031 to BHMCPA Group, Inc. for agreement for audit services 2022-2024 in the amount of \$18,000.00 and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Wallace, yes; Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

## **TRUSTEES**

Trustee Wallace no reported the meeting is Thursday for Miami Valley Regional Planning Commission (MVRPC).

Deputy Public Service Director Schroeder reported that MVRPC Technical Advisory Committee reported that we will be receiving a little extra funds for Orchard Road and Yellow Brick Road paving project.

Trustee Kretz reported they are meeting tomorrow evening for Regional Planning and Coordinating Commission of Greene County (RPCC).

Trustee Dean reported that there will be a Health Department District Advisory Meeting on the first Thursday March 2<sup>nd</sup>.

Administrator Zaharieff had a meeting with the Superintendent of Beaver Creek and discussed the levy on the ballot. He had to cancel his meeting last week with the City Manager for the mandatory bid site visit for the Factory Road stormwater project.

Administrator Zaharieff has no report for Wright Patterson AFB Restoration Advisory Board or County Water/Wastewater Committee.

Trustee Wallace reported the Greene County Township Association will be meeting in 2 weeks, Beaver Creek Township will be the host.

Trustee Kretz had no report for the Investment Oversight Committee.

**20230227-Admin-E:** Trustee Wallace **MOVED** to go in to executive session at 5:38 PM to discuss Ohio Revised Code section 121.22(G)(1) To consider the employment of a public employee and Ohio Revised Code section 121.22(G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

**20230227-Admin-F:** Trustee Kretz **MOVED** to end executive session at 7:23 PM. Seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

**20230227-Admin-G:** Trustee Wallace made a **MOTION** to adjourn the meeting at 7:24 PM. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes. Motion adopted.

APPROVED:

  
\_\_\_\_\_  
Jessica Dean, Chair

ATTESTED:

  
\_\_\_\_\_  
Ryan A. Rushing, Fiscal Officer

3-13-2023  
\_\_\_\_\_  
Date