

**BEAVERCREEK TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
June 27, 2022**

CALL TO ORDER

Board of Trustees Chair Debborah Wallace called the regular meeting of the Beaver Creek Township Board of Trustees to order, followed by the Pledge of Allegiance. Those present were Trustee and Chair of the Board Debborah Wallace; Trustee and Vice Chair of the Board Jessica Dean; Trustee Tom Kretz; Fiscal Officer Ryan A. Rushing; Township Administrator Alex Zaharieff; Fire Chief David VandenBos; Road Superintendent Tim Parks; Fire Marshall Randy Grogan; Sergeant Chris Moore; Finance Director Teri Molden; Human Resource Director, Trish Gustafson; Associate Economic Development and Zoning Administrator, Max McConnell; and Lieutenant Courtney Harman.

APPROVAL OF THE AGENDA

Trustee Wallace asked if there were any changes and/or modifications to the agenda. Hearing none, Trustee Wallace asked for a motion to approve the agenda.

20220627-Admin-A: Trustee Kretz **MOVED** to approve the agenda as presented, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

ACCEPTING FISCAL OFFICE REPORTS

20220627-Admin-B: Trustee Dean **MOVED** to accept the General Ledger Report, in the amount of \$349,266.16, for the 6-15-22 payroll, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220627-Admin-C: Trustee Kretz **MOVED** to approve Payment Listings Report, in the amount of \$338,696.89, for warrants through 6-27-22, seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

APPROVAL OF THE MEETING MINUTES

20220627-Admin-D: Trustee Dean **MOVED** to adopt the June 13, 2022, Regular Trustee Meeting Minutes as presented, seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

CITIZENS DESIRING TO SPEAK

Trustee Wallace stated that it was the portion of the meeting in which citizens desiring to speak may do so. Having none, the Board moved to Old Business.

OLD BUSINESS

Having no Old Business, the Board moved to the next agenda item.

NEW BUSINESS

Having no New Business, the Board moved to the next agenda item.

GREENE COUNTY SHERIFF'S OFFICE

Administrator Zaharieff presented the bi-weekly activity report.

Administrator Zaharieff stated that the soccer tournament held a successful after actions meeting. The group will be preparing for the larger tournament that will be held in October. The Township is continuing to work with ODOT, Greene County Engineer and City of Beavercreek with timing of lights on Superstreet at Route 35 and Orchard.

Trustee Kretz inquired if Sheriff's department will be completing any interdiction projects in near future and if they will be requesting funds for the Township for support. Administrator Zaharieff replied that Sheriff's office was involved with ACE Task Force on an interdiction effort on US 35. Discussion was held on upcoming possibilities of Township receiving funds to be used toward interdiction projects. Trustee Kretz requested an update on how Township Funds donated in 2021 were used by ACE Task Force. Administrator Zaharieff will follow up with the Task Force. Trustee Dean asked about July 4th Services and Administrator Zaharieff stated that an additional six deputies will be on duty for the fireworks.

HUMAN RESOURCES

Administrator Zaharieff presented the renewal from Superior Dental Care for Board consideration. Human Resources Director Gustafson was available to answer any questions.

20220627-Admin-E: Trustee Dean **MOVED** to approve Superior Dental Care as the Township's dental insurance carrier for the plan year beginning July 1, 2022, and ending June 30, 2023, and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes.
Administrator Zaharieff presented the bi-weekly activity report.

Trustee Kretz thanked Human Resource Director Gustafson for her work.

COMMUNITY DEVELOPMENT AND RISK

Administrator Zaharieff presented the bi-weekly activity report.

Discussion was held regarding the decrease in new residential structures and shortages in building materials such as concrete. Associate Economic Development and Zoning Administrator McConnell shared that he is working with HOA residents of Hunters Point to not mow in easement conserved by Beaver Creek Wetlands.

INFORMATION TECHNOLOGY

Administrator Zaharieff presented the bi-weekly activity report.

Administrator Zaharieff shared that support tickets are significantly down from last year and that Perigon can be more proactive with employee issues. He reported that the network switches approved at last meeting were not in stock as vendor stated they were. When items are in stock Perigon will complete the upgrades to the Township network. Perigon will begin testing to ensure back up internet and generators turn on in case of an outage or failure of primary internet and electrical services. Some IT equipment for Trustee meeting room that was approved at that last meeting may not be in at end of scheduled project timeline. Meetings will continue to be recorded.

FINANCE DEPARTMENT

Administrator Zaharieff presented the bi-weekly activity report.

Trustee Kretz inquired about status of biannual financial audit of Fiscal Years 2020 and 2021. Finance Director Molden stated that she had no new updates since sending requested information.

ROAD DEPARTMENT

Administrator Zaharieff presented the resolution to accept the agreement with the Greene County Engineer to participate in the 2022 Chip Seal bid.

20220627-Road-A: Trustee Kretz **MOVED** to approve accept the agreement with the Greene County Engineer to participate in the 2022 Chip Seal bid and to authorize Township Administrator to sign for the Board. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the purchase request to replace the roof at Station 61

and stated it was a budgeted item and that the Board approved the RFP to go out.

Road Superintendent Parks was available to any answer questions. Discussion was held regarding the shape of the roof and if there are alternative ways to repair it. The staff recommends A.H. Sturgill, who completed other projects for the Township.

20220627-Road-B: Trustee Dean **MOVED** to approve purchase request 22-Road-0393 to A.H. Sturgill for roof replacement for Station 61 in the amount of (not to exceed) \$500,000 and to authorize Township Administrator to sign for the Board. Seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Administrator Zaharieff presented the purchase request to purchase snow retention rails for Station 64. Road Foreman Schroeder was available to answer questions. Discussion was held regarding alternatives to new rails.

20220627-Road-C: Trustee Kretz **MOVED** to approve purchase request 22-Road-0392 to A.H. Sturgill for 680 lineal feet of S-5 Snow Rail Colorguard with snow clips in the amount of \$30,275.00 and to authorize Township Administrator to sign for the Board. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Trustee Wallace complimented the Road Department on the maintenance the of Township Properties.

Administrator Zaharieff presented the bi-weekly activity report.

FIRE DEPARTMENT

Administrator Zaharieff turned the meeting over to Fire Chief VandenBos.

Fire Chief VandenBos asked the Board to take note to the Recognition of Excellence in the Fire Department Board Report. Note as presented:

Recognition of Excellence-Auxiliary

At the June monthly meeting of the Beaver Creek Fire Department Auxiliary, the US Veterans Motorcycle Club of Fairborn, Ohio presented a donation to the Auxiliary in recognition of their support to the Department and the Beaver Creek Community. One of the missions of the Veterans Motorcycle Club is to raise money for veterans who would like to pursue careers as firefighters. This mission is based on the Club's commitment to the dream of Specialist Jesse Snow, a soldier who gave his life in Afghanistan in 2010. Specialist Snow was never given

the chance to pursue his dream of becoming a firefighter. For the past 10 years, the Fairborn Chapter adopted the Snow Family supporting his dream for others in the community. The BTFD Auxiliary will use the donation to further their mission of support to BFD firefighters on fire scenes, assisting victims and supporting our Beaver creek community during emergencies.

Fire Chief VandenBos explained that the fire department is requesting that the Board formally adopt the Greater Miami Valley EMS Council's Standing orders for the provision of emergency medical services. Medical procedures performed by the fire department's certified paramedics and emergency medical technicians are authorized by order of licensed physicians. The orders are codified by the Greater Miami Valley EMS Council's Standing Orders. These orders direct medical best practices in accordance with the Ohio Revised Code and national training and certification programs. Occasionally they are supplemented with Just-in-Time Standing Orders (JITSOs) to address quickly evolving medical situations (e.g., COVID-19 protocols). Training, adoption, and testing of the protocols is overseen by department's medical directors.

20220627-Fire-A: Trustee Kretz **MOVED** the adoption of the following resolution:

WHEREAS section 505.37(A) of the Revised Code allows the Board of Township Trustees to establish a fire department, to provide firefighting, emergency medical services, and rescue services to protect the property and lives of the citizens against damage and accidents; and

WHEREAS Beaver creek Township Fire Department personnel maintain certification through the State of Ohio Board of Emergency Medical, Fire, and Transportation Services and are authorized to provide medical services according to chapter 4765 of the Revised Code; and

WHEREAS chapter 4765 of the Revised Code requires the fire department medical director or cooperating physician advisory board to establish written protocols for providing emergency medical services; and

WHEREAS the Beaver creek Township Fire Department is a member of the Greater Miami Valley EMS Council whose medical protocols, established by the Council and its physician advisory board, are compliant with chapter 4765 of the Revised Code. NOW,

THEREFORE BE IT RESOLVED THAT the Board of Beaver creek Township Trustees hereby: SECTION 1. Affirm Beaver creek Township Fire Department's adoption of the Greater Miami Valley EMS Council's Standing Orders as the medical protocol to follow for the provision of emergency medical care; and SECTION 2. Affirm that the Beaver creek Township Fire Department's Medical Director(s) may authorize optional skills and Just in Time Standing Orders (JITSO) as outlined in the Greater Miami Valley EMS Council Standing Orders for Beaver creek Township Fire Department's emergency

medical technicians.

FURTHER BE IT RESOLVED THAT all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Motion was seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Fire Chief VandenBos and Lieutenant Courtney Harman explained the lease Program ALS360 program to the Board.

The ALS 360 is a 10-year service plan to maintain, service, and repair all Stryker equipment and replace all equipment twice. This plan will lock in a price per year for ten years. Service plans have been increasingly close to 5% per year and the latest annual equipment cost increases are 12-15%. It also adds maintenance of all batteries, a cost that is not currently covered. It will replace our older equipment with new technology without additional cost for the newer technology.

The ALS 360 also comes with a computer program that allows the program manager to know all the equipment's location and status. A data review program will review vital information from each Life Pak and give feedback back to the department.

Our EMS equipment was not all purchased at the same time. As a result, we have maintained several service agreements at various costs for equipment expiring at different times. We have been working on getting those service agreements on one contract for several years. We currently have two expired service contracts and one that expires next year. ALS 360 replace those three agreements and will maintain all equipment on one service agreement with a locked-in price.

EMS equipment that is coming to the end of its 10-year life cycle, or has passed it, includes 7 LP15, 1 bariatric cot, 5 power cots, and 7 stair chairs. All LP- 15's are at the end-of-life cycle, are no longer repairable, and are on reserve medics or fire apparatus. The newest LP-15s are on the front-line medics.

The recommendation from Stryker for life cycle replacement of all equipment is 10-15 years, ten years being ideal. Previously Stryker brought to our attention that we had several older LP15s coming close to the 10-year mark, and they all had the older motherboards that were no longer replaceable. The recommendation, at the time, was to replace all those units. During a budget meeting two years ago, the request was to replace those units. The request was denied due to the LP-15s not having any issues to date, and a contingency fund was available for that type of situation. Purchasing new equipment was not discussed further.

Currently, we have one LP-15 from a reserve medic that is OOS due to a bad motherboard. The other reserve medic, all engines, and the rescue have the same year LP-15. All front-line Medics have LP-15s purchased between 2017-2018. Three of the five power cots are at or beyond the 10-year life cycle recommendation, and we had one cot in the last 3-4 years that was replaced as it was more cost-effective to replace than fix.

Our current life cycle plan for the power cots has been to purchase a new cot with a new medic. As a result, we have two newer cots, 2018 and 2019. The bariatric cot does not have a replacement plan, and Stryker does not plan to keep making and or supporting that cot. They will no longer make or support the bariatric cot in the next five years as the newer cots can handle most larger patients.

The stair chairs were purchased more than ten years ago; however, they were not documented in Firehouse. We have not had any mechanical issues with the stair chairs to date. However, a new powered version model is coming soon.

The AEDs are mostly nine years old. The plan is to replace the AED 1000s with CR2 AEDs that are cheaper, easier to use, and have one set of defib pads that work on children and adults. The pads cost less than the Pedi-only AED pad, and we will no longer need to maintain two sets of pads on every AED.

The ALS 360 Service agreement not only maintains, services, repairs, and replaces the equipment; it also simplifies and enhances managing the program. All equipment is repaired or replaced if it is not caused by malicious activity or vehicle accident. If damaged via a vehicle accident, the equipment should be covered by insurance.

Staff met with the Fiscal Officer and finance department to discuss the terms, conditions, and benefits of the proposed agreement over traditional service agreements and piecemeal replacement program.

Trustee Kretz had several questions for the Fire Department regarding the purchase.

Fire Chief VandenBos announced that there was active shooter training being held at Beaver Creek HS during the current week and the Board members are invited to attend.

20220627-Fire-B: Trustee Kretz **MOVED** to approve Purchase Request 22-FIRE-1412 to Stryker for Service Agreement to maintain 12 LifePak 15, 12 AED, 15 Lucas Devices, 7 Power Cots, 7 Load Systems, 1 Bariatric Cot, and 7 Stair Chairs in the amount of \$279,115.00 per year for 10 years and to authorize the Township Administrator to sign for the Board. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

LEGAL ADVISOR

No Report.

FISCAL OFFICER

No Report.

TRUSTEES

Trustee Wallace reported that Miami Valley Regional Planning Commission (MVRPC) cancelled meeting for July.

Administrator Zaharieff reported that MVRPC Technical Advisory Committee had no report.

Trustee Kretz reported that the Regional Planning and Coordinating Commission of Greene County (RPCC) Executive Committee will have full commission meeting tomorrow night. Beaver Creek Township item is on the agenda for Courtyards of Stonehill and Sugar Creek Zoning Tax Amendment. Trustee Kretz will recuse himself on anything regarding Stonehill Village.

Trustee Dean reported Health Department will hold their next meeting on July 7th.

Administrator Zaharieff reported that he attended the Health Department District Advisory Council and put a packet together for the board with training materials that will need to be done. Kudos was given to the Township, the Fire Department, and the Auxiliary in our response to Covid outbreak. Pending Bill in State Legislature to dissolve the Health Department Board District and place it under County Commissioners; OTA spoke out against this bill.

Administrator Zaharieff reported he met this week with the School Superintendent and discussed that City has not planned to place income tax back on ballot in November. Agenda for July 2022 joint meeting is being finalized.

Administrator Zaharieff reported that the Wright Patterson AFB Restoration Advisory Board had no report.

Trustee Wallace reported that Greene County Township Association meeting is July 12, 2022 at Jamestown Fire Department.

Trustee Kretz announced that the Investment Oversight Committee had no report.

20220627-Admin-F: Trustee Kretz **MOVED** to go into executive session at 6:09 p.m., regarding Ohio Revised Code section 121.22(G)(1) to consider the dismissal, discipline, demotion, and compensation of public employees, seconded by Trustee Dean. Fiscal

Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220627-Admin-G: Trustee Dean **MOVED** to end executive session at 6:41 p.m., seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220627-Admin-H: Trustee Kretz **MOVED** to designate the Fire Chief to investigate the conduct of Matthew Clark and prepare the necessary charges under Ohio Revised Code Section 505.38. Pending the adjudication of court proceedings for Matthew Clark, he is hereby placed on unpaid administrative leave, but he can utilize his vacation and compensatory time during this period if staffing allows. However, shift trades are not allowed. Seconded by Trustee Dean. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

20220627-Admin-I: Trustee Dean **MOVED** to approve agreement in accordance with the Re-employment After Retirement Policy Section VI, Number 25 with Assistant Chief John Mercs as presented. Seconded by Trustee Kretz, with discussion. Trustee Kretz asked that Fire Chief VandenBos extend his appreciation to Assistant Fire Chief John Mercs. His decision to be reemployed is saving the taxpayer dollars and will continue continuity for the department. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted. Trustee Kretz stated that he will be recusing himself from the next meeting and leaving from a conflict-of-interest standpoint.

20220627-Admin-J: Trustee Dean made a **MOTION** to adjourn the meeting at 6:43 p.m., seconded by Trustee Kretz. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Kretz, yes; Trustee Wallace, yes. Motion adopted.

Trustee Wallace read the public hearing notice for Zoning Commission Case # 830.

The purpose of the hearing is so the Trustees may review and act on a recommendation from the Beaver Creek Township Zoning Commission for Case # 830: an application from Horizon Line Development for approval of a Specific Site Plan Application for a residential subdivision. The proposed subdivision is to be located on a newly created parcel within the Stonehill Village Master Planned Community, on the north side of Dayton-Xenia Rd. west of the intersection with Trebein Road. This section of Stonehill Village has been approved by the Township for residential development. The application was recommended for approval by the Township Zoning Commission at a hearing on June 2, 2022.

Parcel List: B03000200430015500, B03000200430000500, B03000200440002100

Mr. McConnell spoke regarding the Zoning Commission Case.

The applicant representative, Eric Allen spoke about the plans for Hillside Farms and answered questions from the Board.

Trustee Wallace opened the hearing for public comment. Hearing none, the public portion of the hearing was closed.

20220627-ZC-A: Trustee Dean made a **MOTION** to approve the adoption of the following resolution:

WHEREAS, The Beaver creek Township Zoning Commission held a public hearing on June 2, 2022 at which time any and all persons desiring to speak were heard; and

WHEREAS, The Beaver creek Township Zoning Commission recommended approval of the proposed Site Plan for "Hillside Farms" as detailed in Resolution #20220602-ZC-A; and

WHEREAS, The Beaver creek Township Board of Trustees held a public hearing on June 27, 2022 at which time any and all persons desiring to speak were heard;

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of Beaver creek Township, Greene County, Ohio favorably passed the above Resolution as presented, approving the proposed Site Plan for the residential and commercial subdivision known as "Hillside Farms" within Zone 3 and Zone 4 of the Stonehill Village Planned Unit Development with the following conditions:

- 1) Final approval is subject to the approval of the Greene County Regional Planning and Coordinating Commission. The site plan's final engineering shall meet all Greene County subdivision regulations.
- 2) Any modifications to the proposed site plan resulting from final engineering during the County subdivision approval process shall be considered Incidental Modifications as outlined in Article 17.11.3 of the Township Zoning Resolution.
- 3) The recorded site plan filed with the Greene County Regional Planning and Coordinating Commission, also known as the Record Plan, shall serve as the revised site plan in the event of any Incidental Modification made due to changes requested during the County subdivision approval process.
- 4) Final approval is subject to approval by any agency or entity with review authority.

FURTHER BE IT RESOLVED THAT, all formal actions of the Board of Trustees concerning and relating to the adoption of this resolution are being adopted at a duly called and authorized open meeting of the Board of Trustees on the date set forth above, such meeting being duly called pursuant to and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The motion was seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Wallace, yes. Motion adopted.

BEAVERCREEK TOWNSHIP BOARD OF TRUSTEES
June 27, 2022, MEETING MINUTES

REGULAR MEETING

20220627-Admin-K: Trustee Dean made a **MOTION** to adjourn the meeting at 7:21 p.m., seconded by Trustee Wallace. Fiscal Officer Rushing called the roll: Trustee Dean, yes; Trustee Wallace, yes. Motion adopted

APPROVED:



Deborah L. Wallace, Chair

ATTESTED:



Ryan A. Rushing, Fiscal Officer

7-11-2022
Date

